It has been shown that great bosses reap benefits from training their employees:

- **Enhanced Employee Skills Level**: 92%
- **Work Efficiency**: 83%
- **Quality of Services**: 78%
- **Job Responsibilities**: 70%
- **Ability to Meet Changing Needs**: 65%

Source: Employer Supported Training 2014 Report by Ministry of Manpower

**WHY GO FOR IT?**

**BOOST YOUR BUSINESS PERFORMANCE AND YOUR EMPLOYEES’ SKILLS**

**ENHANCED TRAINING SUPPORT FOR SMALL AND MEDIUM ENTERPRISES**

www.wda.gov.sg/etss 6883 5885

Information is correct at time of printing.
It’s no secret that equipping employees with the right skills is critical. It boosts morale, performance, and your standing as a great employer. Great bosses act on this knowledge. With Enhanced Training Support for SMEs, the time to act is now.

Enhanced Training Support for SMEs offers more support for great bosses with:

**WHAT IS IT?**

- **Higher Course Fee Subsidy**
  - Enjoy 90% course fee subsidy when you sponsor your employees for certifiable courses

- **Higher Absentee Payroll Funding**
  - You can claim Absentee Payroll funding of 80% of basic hourly salary, capped at $7.50/hour

**WHAT DOES IT COVER?**

More than 8,000 courses fall under this scheme, including certifiable courses supported by Singapore Workforce Development Agency and academic CET courses offered by the Polytechnics / Institute of Technical Education.

**COURSES SUPPORTED BY WDA**

<table>
<thead>
<tr>
<th>Category</th>
<th>Non-PMEs</th>
<th>PMEs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CET Centre courses</td>
<td>90% subsidy</td>
<td>90% subsidy</td>
</tr>
<tr>
<td>Certifiable courses</td>
<td>90% subsidy capped at $25/hour</td>
<td>90% subsidy capped at $50/hour</td>
</tr>
<tr>
<td>In-house certifiable training</td>
<td>Subsidy of $15/hour</td>
<td>Subsidy of $15/hour</td>
</tr>
<tr>
<td>Absentee Payroll funding</td>
<td>80% of basic hourly salary, capped at $7.50/hour</td>
<td>80% of basic hourly salary, capped at $7.50/hour</td>
</tr>
</tbody>
</table>

**ACADEMIC CET COURSES**

| Polytechnics’ academic CET programmes ² | 90% subsidy |
| Absentee Payroll funding for Polytechnics’ and ITE’s academic CET programmes ² | 80% of basic hourly salary, capped at $7.50/hour |

1. For Academic CET courses offered by the Polytechnics/ITE, the enhanced funding will only be extended to Singapore Citizens
2. Part-time Diploma, Advanced Diploma, and Specialist Diploma Programmes for first-timers
3. Part-time Diploma, Advanced Diploma, and Specialist Diploma programmes, part-time ISIC, NITEC, and Higher NITEC programmes

**WHO CAN APPLY?**

SMEs that meet the following eligibility criteria:
- Registered or incorporated in Singapore
- At least 30% local shareholding by Singapore Citizens or Singapore Permanent Residents
- Employment size of not more than 200 (at group level) or with annual sales turnover (at group level) of not more than $100 million
- Trainees must be hired in accordance with the Employment Act and fully sponsored by their employers for the course
- Trainees must be Singapore Citizens or Singapore Permanent Residents

**HOW TO APPLY?**

SMEs can submit applications and claims through the online SkillsConnect platform at www.skillsconnect.gov.sg

Enhanced funding will be extended to those who meet the eligibility criteria. The application can be submitted up to 30 days before the course start date and no later than 30 days after the course start date.

For more details on the courses available, visit www.skillsconnect.gov.sg