

FOR IMMEDIATE RELEASE

MEDIA RELEASE

STREAMLINING OF FEES AND PROCESSES FOR PRIVATE EDUCATION INSTITUTIONS

SINGAPORE, 2 November 2016 – From 2 November 2016, SkillsFuture Singapore (SSG) will streamline administrative processes for Private Education Institutions (PEIs) that offer Workforce Skills Qualifications (WSQ) training courses and other certifiable courses¹ under the ambit of SSG. PEIs will only need to submit one application and pay one fee, resulting in cost savings for PEIs that are also WSQ Approved Training Organisations (ATOs).

KEY CHANGES OF STREAMLINING

2. Currently, PEIs that wish to offer new private education courses or renew their registration are required to seek approval from the Committee for Private Education (CPE) via LicenceOne². PEIs that wish to obtain funding for the delivery of WSQ and other certifiable courses, as well as WSQ accreditation, apply for approval from SSG through SkillsConnect.

3. To facilitate PEIs that offer WSQ training courses and other certifiable courses, SSG will streamline the administrative processes. The following changes will take effect from 2 November 2016:

- i. PEIs will be able to seek approval for WSQ accreditation, funding, and permission to offer private education courses via SkillsConnect through a combined application. It will not be necessary to separately apply for permission from the CPE via LicenceOne in order to offer new certifiable courses. PEIs only need to submit one application via SkillsConnect to SSG to obtain both course permission and funding. This will simplify the processes for PEIs.

¹ Pls refer to https://www.skillsconnect.gov.sg/web/guest/revised_TO for more information on certifiable courses.

² LicenceOne is an online business licensing portal for PEIs to submit their applications to Committee for Private Education, SkillsFuture Singapore.

- ii. In view of the streamlined processes, and taking into account the similarity between the two processes, SSG will align the registration fees payable by both PEIs and new WSQ ATOs, and set it at \$535. As a result, new PEIs that wish to also apply to become a WSQ ATO will only need to pay a single fee, i.e. \$535. This represents a fee reduction of \$400.
 - iii. Existing PEIs that are WSQ ATOs will now apply to renew their registration through email, upon notification by SSG. Their renewal registration fee will be waived. They will similarly enjoy cost savings of \$400.
 - iv. Prior to this, registered PEIs that offer WSQ training courses and other certifiable courses were required to pay \$20 per course permission application and \$20 per teacher notification. With the streamlined process, they would not need to pay any of these fees.
 - v. New and existing PEIs that do not offer WSQ programmes will continue to apply for registration and renewal of their registration via LicenceOne. The revised registration fee and renewal fee are now \$535 each.
4. Please refer to [Annex A](#) for details of the fee revisions that are applicable to PEIs that wish to offer or are offering WSQ courses.
5. “Now that the Committee for Private Education is part of SkillsFuture Singapore, we aim to make it as seamless as possible for PEIs that require different types of approval from the new statutory board. This is part of the synergy that comes from the restructuring of the Workforce Development Agency and Council for Private Education. The streamlined process is the first step in our efforts to harmonise our processes and reduce the administrative burden for PEIs,” said Mr Ng Cher Pong, Chief Executive, SkillsFuture Singapore.

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About SkillsFuture Singapore

SkillsFuture Singapore (SSG) will drive and coordinate the implementation of the national SkillsFuture movement, promote a culture of lifelong learning and strengthen the ecosystem of quality education and training in Singapore. Through a holistic system of national SkillsFuture initiatives, SSG enables Singaporeans to take charge of their learning journey in their pursuit of skills mastery. SSG will also work with key stakeholders to ensure that students and adults have access to high quality and industry-relevant training that meet the demands of different sectors of the economy for an innovative and productive workforce. For more information, visit www.ssg.gov.sg

About Committee for Private Education

The Committee for Private Education (CPE) was appointed by SkillsFuture Singapore (SSG) Board in October 2016 to carry out its functions and powers relating to private education under the Private Education Act. The CPE is supported by a team of dedicated staff from SSG to regulate the sector, provide student services, consumer education and facilitate capability development efforts to uplift standards in the local private education industry. For more information, please visit our website at <https://www.cpe.gov.sg>

ANNEX A

Fees paid by new PEIs that wish to offer WSQ courses at registration:

	Before the streamlined processes	After the streamlined processes
ERF registration	\$400	\$535
WSQ organisation accreditation	\$535	
Total fee paid by PEI offering WSQ courses	\$935	\$535

Note:

i) PEIs that wish to offer WSQ courses will continue to apply for WSQ course accreditation and pay WSQ course accreditation fees. The fee remains at \$642 per singular module course and \$1,016.50 per integrated course after the streamlining.

ii) Currently, registered PEIs that offer WSQ training courses and other certifiable courses must pay \$20 per course permission application and \$20 per teacher notification. After the streamlining, they do not need to pay any of these fees.

Fees paid by existing PEIs offering WSQ courses at renewal of registration:

	Before the streamlined processes	After the streamlined processes
ERF renewal	\$400	\$1,605
WSQ Continuous Improvement Review	\$1,605	
Total fee paid by PEI offering WSQ courses	\$2,005	\$1,605