

FILM & TELEVISION

CREATIVE INDUSTRIES WORKFORCE SKILLS QUALIFICATIONS – MEDIA & COMMUNICATIONS | COMPETENCY MAP

INTRODUCTION | FILM & TELEVISION COMPETENCY MAP

INTRODUCTION TO THE FILM & TELEVISION COMPETENCY MAP

The Film & Television Competency Map is part of the Creative Industries Workforce Skills Qualification (WSQ) Framework, which comprises 26 competency maps covering three Creative Industries clusters of Arts and Culture, Design, and Media and Communications.

ARTS AND CULTURE	DESIGN	MEDIA AND COMMUNICATIONS
<p>Creative Practice Cultural Heritage Events Management Performing Arts Technical Theatre Visual Arts</p>	<p>Architecture Exhibition Design Interior Design Industrial Design Visual Communication</p>	<p>Advertising Broadcast Direct & Interactive Marketing Digital Media – Animation Digital Media – Games Development Digital Media – Interactive Media Film & Television Library & Information Services Media Music Public Relations Printing Publishing – Book Publishing – Magazine Publishing – Web</p>

Each competency map of the Creative Industries WSQ Framework has been endorsed by Manpower Skills and Training Council that has been set up to steer the training and development of professionals in the Creative Industries.

This Film & Television Competency Map provides an overview of the competencies required of different functions and job roles for the film & television profession. The development of the Film & Television Competency Map was guided by the Film & Television Industry Key Purpose (IKP) and it was developed after detailed consultation with representatives from the following media agencies: 18g Pictures, Camera Quip, ESPN Star Sports, Difusion Pte Ltd, Imagine Omnimedia Pte Ltd, Mind and Media, Media Corp, Media Corp Radio, Moviola Muse Pte Ltd, Shooting Gallery Asia, Temasek Polytechnic School of Design, Upsidedown Concepts, Weiyu Films, Widescreen Media, Yellow Box Studio, and including freelance director and producers/writers.

Each of the competency units listed in this competency map are further developed into competency standards that provide information on the expected work activities, expected work outcomes and skills and knowledge required of a person to perform the work activities addressed by the competency standards. The competency units are further grouped together into qualifications to provide competency progression pathways for professionals in the Film & Television sector.

INTRODUCTION | FILM & TELEVISION COMPETENCY MAP

The Film & Television Competency Map serves as a resource for employers and individuals to chart training and development and career development pathways and for training providers to identify potential training programmes to develop and deliver.

The details of the competency standards and qualifications documents are recorded in separate documents from the Film & Television Competency Map and should be read together to serve the needs of employers, individuals and training providers.

The Film & Television Competency Map would be reviewed on a regular basis (i.e., at least every three years). This will help to ensure that the Film & Television Competency Map is current and continually meet industry needs.

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INDUSTRY KEY PURPOSE | FILM & TELEVISION

Industry Key Purpose

The Industry Key Purpose describes what the industry delivers in terms of product and services meeting the needs of industry, the attributes/attitudes of workforce, and the aspirations of the industry. The Key Industry Purpose provides guidance and direction in the development of the competency map and identification of competency units so as to ensure that the competency units listed in the competency map would help the industry to achieve its industry key purpose.

Film & Television Industry Key Purpose: **To support and develop human talents, capabilities and innovation of the film & television industry through evolving excellence in broadcast journalism, story telling, technique and technology, so as to inform, educate, and entertain.**

ORGANISATION STRUCTURE | FILM & TELEVISION

Film & Television Organisation Structure

The Film & Television (TV) Organisation Structure provides an overview of the various functions and job roles within a typical film and TV company. Competency Units are identified and sorted based on the functions, job role and WSQ qualifications level, to enable identification and development of appropriate training and development interventions by employers, individuals and training providers and to enable planning of progression and development pathways.

WSQ Qualifications Levels			Functions in a Film and Television Company						
			Art	Audio	Cinematography	Direction	Editing	Production	Script
WSQ Graduate Certificate	6	Job Roles				<ul style="list-style-type: none"> • Director 		<ul style="list-style-type: none"> • Executive Producer (TV) • Producer (Film) 	
WSQ Specialist Diploma	5		<ul style="list-style-type: none"> • Production Designer 	<ul style="list-style-type: none"> • Sound Designer 	<ul style="list-style-type: none"> • Director of Photography 	<ul style="list-style-type: none"> • 1st Assistant Director 	<ul style="list-style-type: none"> • Editor 	<ul style="list-style-type: none"> • Producer (TV) 	<ul style="list-style-type: none"> • Head Writer (TV) • Screenwriter (Film)
WSQ Diploma	4		<ul style="list-style-type: none"> • Art Director • Costume Designer • Set Designer • Special Effects Coordinator 	<ul style="list-style-type: none"> • Audio Engineer • Audio Editor • Automated Dialogue Replacement (ADR) Editor • Foley Editor 	<ul style="list-style-type: none"> • Camera Operator • Digital Imaging Technician • Gaffer / Chief Lighting Technician • Key Grip • Steadicam Operator 	<ul style="list-style-type: none"> • 2nd Assistant Director 	<ul style="list-style-type: none"> • Online Editor • Colourist • Graphic Artist (TV / Film) • Film Classifier 	<ul style="list-style-type: none"> • Casting Director • Location Manager • Production Manager / Line Producer 	<ul style="list-style-type: none"> • Staff Writer (TV)
WSQ Advanced Certificate	3		<ul style="list-style-type: none"> • Props Master • Set Decorator • Make – Up Artist • Special Effects Make – Up Artist • Rigger • Wardrobe Stylist • Hair Stylist 	<ul style="list-style-type: none"> • Location Sound Recordist 	<ul style="list-style-type: none"> • 1st Camera Assistant / Focus Puller • Crane & Jib Technician • Dolly Grip • Electrician / Lighting Technician • Grip 		<ul style="list-style-type: none"> • Assistant Editor • Broadcast Programme Manager / Content Acquisition Personnel 	<ul style="list-style-type: none"> • Casting Assistant • Talent Coordinator • Production Accountant • Script Supervisor 	<ul style="list-style-type: none"> • Researcher
WSQ Higher Certificate	2		<ul style="list-style-type: none"> • Set Builder • Tailor / Seamstress • Props & Model Maker 	<ul style="list-style-type: none"> • Boom Operator 	<ul style="list-style-type: none"> • 2nd Camera Assistant / Clapper – Loader • Data Wrangler • Generator Operator 			<ul style="list-style-type: none"> • Production Assistant 	

WSQ Qualifications Level: There are five levels of WSQ qualifications in the Film & Television Competency Map. Each level indicates the corresponding complexity of knowledge, depth of skills and accountability that the job role demands.

Functions: Functions are not meant to be equivalent to Departments. Functions indicate the typical broad work areas in a film & television company.

Job Roles: Job roles are not meant to be equivalent to Job Titles. An individual holding a job title of “Writer” may assume the job role of a script-writer.

COMPETENCY CATEGORY | FILM & TELEVISION

Competency Categories

The Competency Category indicates the functional nature of the skills and knowledge identified under a competency unit. The competency categories that are found within the Creative Industries WSQ framework and relevant to the Film & Television Competency Map and their descriptors are presented below.

<p><u>Artistic Policy (AP)</u> Covers setting the strategy for arts work which informs the selection of type, genre and style of work developed and presented</p>	<p><u>Costume (COS)</u> This covers the design, manufacture, sourcing and maintenance of costume for film and television as well as the performing arts.</p>
<p><u>Arts Practice (APR)</u> Covers the conceptual skills and knowledge required for developing as a practising artist</p>	<p><u>Databases (DBS)</u> Covers skills and knowledge required for creating, developing, maintaining and improving databases.</p>
<p><u>Audio Visual Operations / Multimedia (AVO)</u> This covers preparing, and operating audio-visual equipment in performance as well as routine servicing maintenance.</p>	<p><u>Editing (ED)</u> Covers the creative principles and technical practice of editing in television, film and animation.</p>
<p><u>Broadcast Engineering (BE)</u> Covers radio and television broadcasting and involves both the studio end and the transmitter end, as well as remote broadcasts.</p>	<p><u>Design (DES)</u> Covers skills and knowledge required for conceptualising, designing, developing, implementing and realising the design product as agreed with the client.</p>
<p><u>Business Management (BM)</u> Covers the knowledge, skills and understanding effectively to manage project with a business idea.</p>	<p><u>Engineering (ENG)</u> Covers the creative application of scientific principles to design or develop structures, machines, apparatus, or manufacturing processes, or works.</p>
<p><u>Camera (CAM)</u> This covers the operation of film, video and HDD cameras in studio and locations shoots for television and film production.</p>	<p><u>Finance Competency Category (FIN)</u> Covers skills and knowledge required for basic budgeting to offering full coverage of financial operations within an organisation.</p>
<p><u>Change and Innovation (CI)</u> Covers skills and knowledge required for inspiring an environment to encourage change and innovation within the working environment.</p>	<p><u>Human Resource (HR)</u> Covers the activities of recruitment, pay, performance management, promotions, management relations and planning in an effective, legal, fair, and consistent manner</p>
<p><u>Copyright, Licensing and Intellectual Property Rights (CLR)</u> Covers skills and knowledge required for negotiating, protecting and avoiding exploitation of intellectual property and creative work.</p>	<p><u>Health and Safety (HS)</u> This covers the skills and knowledge required for managing safety within the work environment and the personal safety of the worker.</p>
<p><u>Communications Competency Category (COM)</u> This covers the transmission of thoughts, ideas and feelings from one mind to another to accomplish tasks and to achieve goals.</p>	<p><u>Information Management (INF)</u> Covers skills and knowledge required for collecting and disseminating information</p>

COMPETENCY CATEGORY | FILM & TELEVISION

Competency Categories	
<p><u>Information Management (IM)</u> Covers the skills and knowledge to organise and manage information through the use of information technology</p>	<p><u>Set (SET)</u> This covers building, set up and dismantling of sets for television, film and live performance.</p>
<p><u>Infocomm Technology (IT)</u> Covers skills and knowledge required for programming and operational systems in databases.</p>	<p><u>Sound Operations (SO)</u> This covers the set up and dismantling, operations and maintenance for sound for television, film, studio, and live performance.</p>
<p><u>Job Safety Skills (JS)</u> Develops knowledge and skills to apply health and safety practices in the workplace to maintain a safe working environment</p>	<p><u>Research (RES)</u> Covers using gathering, analysing and interpreting information relevant to a specific area of enquiry.</p>
<p><u>Networks (NET)</u> Covers making relationships with people in other departments, organisations and industries in order to maintain currency of industry knowledge, gain market insight and explore opportunities for partnerships and joint working.</p>	<p><u>Strategy (STR)</u> Covers long term plan of action designed to achieve the vision and goals of the organisation.</p>
<p><u>Lighting (LIG)</u> This covers the design, installation and operation of lighting for television, film and live performance.</p>	<p><u>Television and Film Design (TVD)</u> Covers the conceptual and technical skills needed to produce the overall design feel and components of design for television and film.</p>
<p><u>Production (PRO)</u> Covers the design, making and maintenance of props for television, film and live performance.</p>	<p><u>Television and Film Hair and Make-up (TVHM)</u> This covers the conceptual and technical skills needed to design, apply and maintain hair and make-up television and film and live performances.</p>
<p><u>Problem Solving (PS)</u> Covers research into problems, generation of solutions, selection and application of solutions and evaluating the solution applied.</p>	<p><u>Television Production (TVP)</u> Covers the skills and attributes needed to manage the process of film, television and radio programme making.</p>
<p><u>Project Management (PM)</u> Covers organising and managing resources in such a way that the project is completed within defined scope, quality, time and cost constraints.</p>	<p><u>Television, Film and Radio Production (TVRP)</u> Covers the skills and attributes needed to manage the process of film and television programme making.</p>
<p><u>Rigging (RIG)</u> This covers the installation and operation of rigging for fixing props, scenery, sets, and lightings for television, film and live performance.</p>	<p><u>Writing (WRI)</u> Covers script writing for television, film, radio and animation as well as factual writing including advertising copy</p>

COMPETENCY CATEGORY | FILM & TELEVISION

Competency Units

Competency unit: A competency unit represents a set of work activities that can be undertaken by an individual, and the skills, knowledge and abilities associated with the work activities that can be used to certify an individual's competence in performing the set of work activities

Competency unit code: A competency unit code is assigned to each competency unit to identify the WSQ framework and competency category that the competency unit originates from. The competency unit code also identifies the WSQ qualifications level that is associated with the competency unit providing an indication of the level of complexity of skills and knowledge required under the competency unit.

For example, for a competency unit coded as CI-CAM-401S-0 :

- 'CI' indicates that the competency unit originates from the Creative Industries WSQ framework;
- 'CAM' indicates that the competency unit originates from the competency category of Camera; '4' indicates that it is pegged to WSQ qualifications level 4 which is WSQ Specialist Diploma level;
- '01' is the serial number assigned to the competency unit;
- 'S' indicates that the competency unit is usually a specialization unit when used by an individual to achieve a WSQ qualification, other types of units include core units ('C') and elective units ('E'); and
- '0' indicates the version number of the competency unit which would increase as the competency unit is reviewed at every review cycle.

The competency units of the Film & Television Competency Map are presented according to the Functions in a Film & Television company in subsequent sections:

- Art
- Audio
- Cinematography
- Direction
- Editing
- Production
- Script

ART | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

ART | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
5	Production Designer	CI-FIN-502E-0	Develop and manage budgets and financial plans *	BM-PM-408E-1	Manage project timeline *
		CI-TVD-501S-0	Determine the design concept	BM-PM-409E-1	Manage project quality *
		CI-TVD-503S-0	Direct the realisation of the design requirements*	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-TVP-502S-0	Contribute to pre-production planning *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
				ES-JS-401G-1	Manage workplace safety and health system 8
4	Art Director	CI-FIN-502E-0	Develop and manage budgets and financial plans *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-PRO-403S-0	Assess props and special effects requirements	CI-PS-403E-0	Address problems which impact on the work *
		CI-SET-401S-0	Oversee set construction	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-SET-402S-0	Oversee dressing of sets and modifications to locations		
		CI-TVD-502S-0	Determine the design requirements *		
4	Costume Designer	CI-COS-405S-0	Develop and manage the budget for a film's costume requirements	CI-COM-410C-0	Manage communications in a creative environment *
		CI-COS-406S-0	Oversee the making, fitting, and acquisition of costumes	CI-PS-403E-0	Address problems which impact on the work *
		CI-TVP-502S-0	Contribute to pre-production planning *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

BM Business Management WSQ Framework
CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
COM Communications Competency Category
ENG Engineering Competency Category
FIN Finance Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
PM Project Management Competency Category
PRO Production Competency Category
PS Problem Solving Competency Category
SET Set Competency Category
TVD Television and Film Design Competency Category
TVP Television and Film Production Competency Category

ART | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
4	Set Designer	CI-SET-310S-0	Use computer-aided design and models to build concepts of sets	CI-COM-410C-0	Manage communications in a creative environment *
		CI-SET-401S-0	Oversee set construction	CI-PS-403E-0	Address problems which impact on the work *
		CI-SET-404S-0	Design sets	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-SET-405S-0	Assess set designs to meet safety requirements		
		CI-SET-406S-0	Communicate set design concepts		
4	Special Effects Coordinator	CI-ED-408S-1	Create visual effects *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-TVD-301S-0	Identify production elements required	CI-PS-403E-0	Address problems which impact on the work *
		CI-TVP-405S-0	Manage visual effects operations to meet safety requirements	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Props Master	CI-PRO-209S-1	Document and store props *	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-PRO-401S-0	Facilitate the provision of special effects and action props *	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVD-301S-0	Identify production elements required	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CI Change & Innovation Competency Category
COM Communications Competency Category
ED Editing Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
PRO Production Competency Category
PS Problem Solving Competency Category
SET Set Competency Category
TVD Television and Film Design Competency Category
TVP Television and Film Production Competency Category

ART | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
3	Set Decorator	CI-SET-308S-0	Decorate sets	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-SET-309S-0	Inventory and store set decorations	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-TVD-301S-0	Identify production elements required	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Make-Up Artist	CI-TVD-301S-0	Identify production elements required	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVHM-301S-0	Apply and maintain make-up	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-TVHM-303S-0	Maintain continuity of hair and make-up throughout the production	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Special Effects Make-Up Artist	CI-TVD-301S-0	Identify production elements required	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVHM-302S-0	Create prosthetics to be worn by performers	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-TVHM-306S-0	Apply and maintain special effects make-up and prosthetics	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CI Change & Innovation Competency Category
COM Communications Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
SET Set Competency Category
TVD Television and Film Design Competency Category
TVHM Television and Film Hair and Make-up Competency Category

ART | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
3	Rigger	CI-RIG-310S-0	Conduct all rigging work	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-RIG-402S-0	Manage rigging operations to meet safety requirements	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-TVD-301S-0	Identify production elements required	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Wardrobe Stylist	CI-COS-301S-0	Identify costumes, makeup, and hair requirements to meet production's design *	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-COS-303S-1	Organise the transfer and storage of costumes *	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-COS-304S-0	Maintain continuity of wardrobe throughout the production	CI-HR-309E-0	Work effectively with individuals and teams
		CI-TVD-301S-0	Identify production elements required	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Hair Stylist	CI-TVD-301S-0	Identify production elements required	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVHM-303S-0	Maintain continuity of hair and make-up throughout the production	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-TVHM-305S-0	Style hair	CI-HR-309E-0	Work effectively with individuals and teams
		CI-TVHM-401S-0	Manage the fabrication and application of costumes, wigs and make-up for performers	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework

ES Employability Skills WSQ Framework

CI Change and Innovation Competency Category

COM Communication Competency Category

COS Costume Competency Category

HR Human Resource Competency Category

JS Job Safety Skills Competency Category

RIG Rigging Competency Category

TVD Television and Film Design Competency Category

TVHM Television and Film Hair and Make-up Competency Category

ART | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
2	Set Builder	CI-SET-201S-0	Build sets	CI-HR-210C-0	Work effectively with others
		CI-SET-206S-0	Maintain safety during set construction	CI-HS-207E-0	Contribute to health and safety in the workplace*
				CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*
2	Tailor / Seamstress	CI-COS-201S-0	Tailor, repair, and alter costumes	CI-HR-210C-0	Work effectively with others
		CI-COS-202S-0	Measure and fit artistes	CI-HS-207E-0	Contribute to health and safety in the workplace
				CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*
2	Props & Model Maker	CI-PRO-402S-0	Construct props / models for use in productions	CI-HR-210C-0	Work effectively with others
				CI-HS-207E-0	Contribute to health and safety in the workplace
				CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
COS Costume Competency Category
HR Human Resource Competency Category
HS Health and Safety Competency Category

PRO Production Competency Category
SET Set Competency Category
TVP Television and Film Production Competency Category

AUDIO | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

AUDIO | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
5	Sound Designer	CI-SO-406S-0	Implement sound design *	BM-PM-408E-1	Manage project timeline *
		CI-SO-519S-1	Determine the sound design *	BM-PM-409E-1	Manage project quality *
		CI-FIN-502E-0	Develop and manage budgets and financial plans *	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-TVP-502S-0	Contribute to pre-production planning *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
				ES-JS-401G-1	Manage workplace safety and health system *
4	Audio Engineer	CI-SO-403S-1	Manage audio equipment for a recording session *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-SO-404S-0	Determine requirements and direct sound operations *	CI-PS-403E-0	Address problems which impact on the work *
		CI-SO-407S-1	Record sound in a studio environment *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
4	Audio Editor	CI-SO-304S-0	Improve inferior sound recordings and manipulate audio	CI-COM-410C-0	Manage communications in a creative environment *
		CI-SO-308S-1	Break down music and voice soundtracks for productions *	CI-PS-403E-0	Address problems which impact on the work *
		CI-SO-310S-1	Document and store media *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-SO-311S-1	Edit sound using a digital audio workstation *		
		CI-SO-312S-1	Perform basic maintenance and repair of audio equipment *		
		CI-TVD-301S-0	Identify production elements required		

*Competency Standard available

Legend of Competency Unit

BM Business Management WSQ Framework
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ES Employability Skills WSQ Framework
COM Communications Competency Category
FIN Finance Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
PM Project Management Competency Category
PS Problem Solving Competency Category
SO Sound Competency Category
TVD Television and Film Design Competency Category
TVP Television and Film Production Competency Category

AUDIO | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
4	Automated Dialogue Replacement (ADR) Editor	CI-SO-305S-0	Edit dialogue	CI-COM-410C-0	Manage communications in a creative environment *
		CI-SO-407S-1	Record sound in a studio environment *	CI-PS-403E-0	Address problems which impact on the work *
		CI-SO-408S-0	Manage automated dialogue replacement (adr) operations	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
4	Foley Editor	CI-SO-311S-1	Edit sound using a digital audio workstation *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-SO-407S-1	Record sound in a studio environment *	CI-PS-403E-0	Address problems which impact on the work *
		CI-SO-409S-0	Manage foley operations	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Location Sound Recordist	CI-SO-306S-0	Operate microphones, mixers and recorders	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-SO-318S-1	Record location sound *	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-SO-404S-0	Determine requirements and direct sound operations *	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
2	Boom Operator	CI-RIG-203S-0	Implement the rigging and fitting of microphones	CI-HR-210C-0	Work effectively with others
		CI-SO-202S-0	Operate boom equipment	CI-HS-207E-0	Contribute to health and safety in the workplace*
				CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CI Chang & Innovation Competency Category
COM Communications Competency Category
HR Human Resource Competency Category
HS Health and Safety Competency Category

JS Job Safety Skills Competency Category
PS Problem Solving Competency Category
RIG Rigging Competency Category
SO Sound Competency Category
TVP Television and Film Production Competency Category

CINEMATOGRAPHY | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

CINEMATOGRAPHY | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
5	Director of Photography	CI-CAM-313S-1	Record sequences using a digital video camera for use in productions *	BM-PM-408E-1	Manage project timeline *
		CI-CAM-401S-0	Devise camera angles and coverage with the director of photography / cameraman and director to maximise dramatic effect *	BM-PM-409E-1	Manage project quality *
		CI-CAM-502S-0	Manage and direct the camera crew	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-FIN-502E-0	Develop and manage budgets and financial plans *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
		CI-TVP-502S-0	Contribute to pre-production planning *	ES-JS-401G-1	Manage workplace safety and health system *
4	Camera Operator	CI-CAM-307S-1	Obtain and maintain camera equipment *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-CAM-313S-1	Record sequences using a digital video camera for use in productions *	CI-PS-403E-0	Address problems which impact on the work *
		CI-CAM-402S-0	Compose, frame and track the Image *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-CAM-403S-1	Control image quality during shooting *		
		CI-CAM-407S-0	Plan and choreograph camera moves *		
4	Digital Imaging Technician	CI-CAM-408S-0	Set up and calibrate image monitoring equipment	CI-COM-410C-0	Manage communications in a creative environment *
		CI-ENG-402S-0	Troubleshoot digital imaging acquisition equipment	CI-PS-403E-0	Address problems which impact on the work *
		CI-IT-303S-0	Troubleshoot digital formats	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

BM Business Management WSQ Framework
CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CAM Camera Competency Category
COM Communications Competency Category
ENG Engineering Competency Category
FIN Finance Competency Category

HR Human Resource Competency Category
IT Infocomm Technology Competency Category
JS Job Safety Skills Competency Category
PM Project Management Competency Category
PS Problem Solving Competency Category
TVP Television and Film Production Competency Category

CINEMATOGRAPHY | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
4	Gaffer / Chief Lighting Technician	CI-AVO-304S-1	Maintain and troubleshoot multimedia equipment	CI-COM-410C-0	Manage communications in a creative environment *
		CI-LIG-312S-0	Acquire and maintain electric equipment	CI-PS-403E-0	Address problems which impact on the work *
		CI-LIG-401S-0	Manage and carry out lighting for live events (including televised events) *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-LIG-403S-1	Set up lights to achieve the desired technical and aesthetic requirements of a shoot *		
		CI-LIG-406S-0	Supervise electric department		
4	Key Grip	CI-AVO-304S-1	Maintain and troubleshoot multimedia equipment	CI-COM-410C-0	Manage communications in a creative environment *
		CI-CAM-305S-0	Acquire and maintain grip equipment	CI-PS-403E-0	Address problems which impact on the work *
		CI-CAM-409S-0	Supervise grip department	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-RIG-403S-0	Manage grip rigging operations to meet safety requirements		
4	Steadicam Operator	CI-CAM-402S-0	Compose, frame and track the Image *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-CAM-406S-1	Operate camera stabilising system *	CI-PS-403E-0	Address problems which impact on the work *
		CI-CAM-407S-0	Plan and choreograph camera moves	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
AVO **Audio Visual Operations** Competency Category
CAM Camera Competency Category
COM Communications Competency Category

JS Job Safety Skills Competency Category
LIG Lighting Competency Category
PS Problem Solving Competency Category
RIG Rigging Competency Category

CINEMATOGRAPHY | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
3	1 st Camera Assistant / Focus Puller	CI-CAM-306S-0	Coordinate film or television camera requirements for a production shoot *	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-CAM-307S-1	Obtain and maintain camera equipment *	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-CAM-308S-1	Prepare and fit lens, filters and camera accessories *	CI-HR-309E-0	Work effectively with individuals and teams
		CI-CAM-314S-0	Determine focus distances and pull focus	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-CAM-315S-0	Prepare camera reports		
		CI-CAM-316S-0	Liaise with film lab / post facility to process film material		
3	Crane & Jib Technician	CI-CAM-312S-1	Set up cranes and rig remote heads for cameras*	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-CAM-317S-0	Acquire and maintain crane and jib equipment	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-CAM-318S-0	Operate cranes and jibs	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Dolly Grip	CI-CAM-311S-1	Set up a camera track and mount and operate a camera dolly *	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-CAM-319S-0	Acquire and maintain dolly equipment	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-CAM-320S-0	Operate dollies	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Electrician / Lighting Technician	CI-ENG-306S-0	Manage electricity needs in a production	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-LIG-304S-1	Assist in rigging and operating lights for a shoot*	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-LIG-305S-0	Install lighting equipment, accessories and mounting equipment *	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

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Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CAM Camera Competency Category
CI Change & Innovation Competency Category
COM Communications Competency Category

ENG Engineering Competency Category
HR Human Resource Competency Category
JS Job Safety Skills Competency Category
LIG Lighting Competency Category

CINEMATOGRAPHY | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
3	Grip	CI-AVO-304S-1	Maintain and troubleshoot multimedia equipment	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-CAM-312S-1	Set up cranes and rig remote heads for cameras*	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-LIG-311S-0	Rig equipment to shape, cut and control light	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
2	2 nd Camera Assistant / Clapper-Loader	CI-CAM-201S-0	Log shots during production	CI-HR-210C-0	Work effectively with others
		CI-CAM-202S-0	Load raw film stock, tape, or data units into film and video cameras and provide proper labeling	CI-HS-207E-0	Contribute to health and safety in the workplace*
		CI-CAM-213S-1	Update slate information and operate slate to accurately record shots *	CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*
		CI-CAM-214S-1	Manage supply of recording media and camera batteries during shoot *		
		CI-CAM-310S-1	Set up monitors and provide playback services *		
2	Data Wrangler	CI-DBS-301S-0	Troubleshoot data and storage problems	CI-HR-210C-0	Work effectively with others
		CI-INF-203C-0	Store and name digital data	CI-HS-207E-0	Contribute to health and safety in the workplace*
		CI-INF-204C-0	Set up and troubleshoot digital recording equipment	CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*
2	Generator Operator	CI-ENG-201S-0	Operate generator and supply remote power	CI-HR-210C-0	Work effectively with others
		CI-ENG-202S-0	Maintain generator equipment including troubleshooting basic problems	CI-HS-207E-0	Contribute to health and safety in the workplace*
				CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*

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Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
AVO Audio Visual Operations Competency Category
CAM Camera Competency Category
CI Change & Innovation Competency Category
COM Communications Competency Category
DBS Database Competency Category

ENG Engineering Competency Category
HR Human Resource Competency Category
HS Health and Safety Competency Category
INF Information Management Competency Category
JS Job Safety Skills Competency Category
LIG Lighting Competency Category
TVP Television and Film Production Competency Category

DIRECTION | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

DIRECTION | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
6	Director	CI-AP-605C-0	Identify opportunities for the strategic development of the artform	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-TVRP-506S-0	Direct the production *	CI-STR-602C-0	Provide leadership across the organisation *
		CI-TVRP-602C-1	Evaluate, acquire and develop the production idea *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
		CI-TVRP-604S-0	Plan production (pre-production) *	ES-JS-401G-1	Manage workplace safety and health system *
5	1 st Assistant Director	CI-TVP-412S-0	Plan the production budget, schedule and methods of delivery *	BM-PM-408E-1	Manage project timeline *
		CI-TVP-510S-0	Prepare production schedule and daily call sheets	BM-PM-409E-1	Manage project quality *
		CI-TVP-511S-0	Manage the set during shoot	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-TVP-512S-0	Supervise the compilation of production reports	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
				ES-JS-401G-1	Manage workplace safety and health system *
4	2 nd Assistant Director	CI-TVD-301S-0	Identify production elements required	CI-COM-410C-0	Manage communications in a creative environment *
		CI-TVP-309S-0	Coordinate transport requirements	CI-PS-403E-0	Address problems which impact on the work *
		CI-TVP-310S-0	Monitor weather conditions and make necessary preparations	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-TVP-417S-1	Assist the director in the coordination of all production activities, and supervise the cast and crew *		
		CI-TVP-421S-0	Plan the production budget, schedule and methods of delivery *		

*Competency Standard available

Legend of Competency Unit

BM Business Management WSQ Framework
CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
AP Artistic Policy Competency Category
COM Communications Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
PM Project Management Competency Category
STR Strategy Competency Category
TVD Television and Film Design Competency Category
TVP Television and Film Production Competency Category
TVRP Television, Film and Radio Production Competency Category

EDITING | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

EDITING | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
5	Editor	CI-ED-401S-0	Create technical editing decisions *	BM-PM-408E-1	Manage project timeline *
		CI-ED-402S-0	Manage the production of final film / video output to meet technical specifications	BM-PM-409E-1	Manage project quality *
		CI-ED-407S-1	Manage the post-production process for a project *	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-TVP-413S-1	Provide technical advice during production to facilitate post-production *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
		CI-ED-501S-0	Manage the post-production process to ensure a coherent and integrated production *	ES-JS-401G-1	Manage workplace safety and health system *
4	Online Editor	CI-ED-301S-0	Conform video to produce a master tape	CI-COM-410C-0	Manage communications in a creative environment *
		CI-ED-307S-0	Output video to various formats for distribution	CI-PS-403E-0	Address problems which impact on the work *
		CI-ENG-303S-0	Troubleshoot video editing systems	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-IM-317S-1	Prepare an edit decision list and oversee the online edit *		
4	Colourist	CI-AVO-301S-0	Monitor video signal	CI-COM-410C-0	Manage communications in a creative environment *
		CI-BE-311S-0	Output image in compliance with broadcast standards and regulations	CI-PS-403E-0	Address problems which impact on the work *
		CI-ED-314S-0	Troubleshoot colour grading systems	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-ED-403S-0	Adjust video image attributes		
4	Graphic Artist (TV / Film)	CI-AVO-301S-0	Monitor video signal	CI-COM-410C-0	Manage communications in a creative environment *
		CI-BE-311S-0	Output image in compliance with broadcast standards and regulations	CI-PS-403E-0	Address problems which impact on the work *
		CI-DES-353S-0	Create video graphics for TV and film	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-IT-304S-0	Troubleshoot graphic software systems		

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Legend of Competency Unit

BM Business Management WSQ Framework
CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
AVO Audio Visual Operations Competency Category
BE Broadcast Engineering Competency Category
COM Communication Competency Category
DES Design Competency Category
ED Editing Competency Category

ENG Engineering Competency Category
HR Human Resource Competency Category
IM Information Management Competency Category
IT Infocomm Technology Competency Category
JS Job Safety Skills Competency Category
PM Project Management Competency Category
PS Problem Solving Competency Category
TVP Television and Film Production Competency Category

EDITING | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
4	Film Classifier	CI-TVP-420C-0	Classify films and videos according to the current Board of Film Censors' (BFC) guidelines*	CI-COM-410C-0	Manage communications in a creative environment *
				CI-PS-403E-0	Address problems which impact on the work *
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Assistant Editor	CI-ED-303S-1	Import, edit and export audio and video footage*	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-ED-308S-0	Prepare an edit decision list for various purposes and open media framework file for audio mix	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-ENG-303S-0	Troubleshoot video editing systems	CI-HR-309E-0	Work effectively with individuals and teams
		CI-TVP-322S-0	Identify video sources and transitions from vision mixing *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Broadcast Programme Manager / Content Acquisition Personnel	CI-TVP-319C-0	Interpret and apply the current Board of Film Censors' (BFC) guidelines for classification of films and videos *	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
				CI-COM-304C-0	Communicate effectively in a creative environment
				CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CI Change and Innovation Competency Category
COM Communication Competency Category
ED Editing Competency Category

ENG Engineering Competency Category
HR Human Resource Competency Category
JS Job Safety Skills Competency Category
PS Problem Solving Competency Category
TVP Television and Film Production Competency Category

PRODUCTION | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

PRODUCTION | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
6	Executive Producer (TV)	CI-AP-602C-0	Develop co-production opportunities	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-AP-605C-0	Identify opportunities for the strategic development of the artform	CI-STR-602C-0	Provide leadership across the organization *
		CI-FIN-601E-0	Secure financing for a project in a cross-platform environment *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
		CI-NET-601E-0	Build international business networks *	ES-JS-401G-1	Manage workplace safety and health system *
		CI-TVRP-408S-0	Manage the processes of distribution of the production *		
		CI-TVRP-602C-1	Evaluate, acquire and develop the production idea *		
6	Producer (Film)	CI-AP-602C-0	Develop co-production opportunities	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-AP-605C-0	Identify opportunities for the strategic development of the artform	CI-STR-602C-0	Provide leadership across the organization *
		CI-FIN-601E-0	Secure financing for a project in a cross-platform environment *	ES-JS-401G-1	Manage workplace safety and health system *
		CI-TVRP-408S-0	Manage the processes of distribution of the production *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
		CI-TVRP-602C-1	Evaluate, acquire and develop the production idea *		
		CI-TVRP-604S-0	Plan production (pre-production) *		

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Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
AP Artistic Policy Competency Category
FIN Finance Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
NET Networks Competency Category
STR Strategy Competency Category
TVP Television and Film Production Competency Category
TVRP Television, Film and Radio Production Competency Category

PRODUCTION | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
5	Producer (TV)	CI-FIN-502E-0	Develop and manage budgets and financial plans *	BM-PM-408E-1	Manage project timeline *
		CI-TVD-301S-0	Identify production elements required	BM-PM-409E-1	Manage project quality *
		CI-TVP-404S-0	Manage the production process and crew	CI-PM-605C-0	Direct the scope and integration of multiple projects / programmes *
		CI-TVP-502S-0	Contribute to pre-production planning *	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-WRI-502C-0	Write a concept proposal to pitch to a client *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
				ES-JS-401G-1	Manage workplace safety and health system *
4	Casting Director	CI-BM-501C-0	Establish and maintain work and contractual relationship *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-TVP-409S-1	Manage the performers selection process for a production *	CI-PS-403E-0	Address problems which impact on the work *
		CI-TVP-422S-0	Identify acting talent	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
4	Location Manager	CI-BM-501C-0	Establish and maintain work and contractual relationship *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-TVP-407S-1	Manage locations for a production shoot *	CI-PS-403E-0	Address problems which impact on the work *
		CI-TVP-411S-0	Plan and manage locations *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-TVP-414S-1	Scout and secure locations *		

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Legend of Competency Unit

BM Business Management WSQ Framework
CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
BM Business Management Competency Category
COM Communication Competency Category
FIN Finance Competency Category

HR Human Resource Competency Category
JS Job Safety Skills Competency Category
PM Project Management Competency Category
TVD Television and Film Design Competency Category
TVP Television and Film Production Competency Category
WRI Writing Competency Category

PRODUCTION | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
4	Production Manager / Line Producer	CI-BM-501C-0	Establish and maintain work and contractual relationship *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-TVD-404S-1	Assist the director in realising the project's vision*	CI-PS-403E-0	Address problems which impact on the work *
		CI-TVP-406S-1	Compile the production schedule and daily call sheet *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-TVP-410S-1	Manage the selection and negotiation of contracts and deal memos of the production crew *		
		CI-TVP-412S-0	Plan the production budget, schedule and methods of delivery *		
3	Casting Assistant	CI-TVP-307S-0	Organise auditions	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVP-320S-1	Plan and coordinate auditions for talents *	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-TVP-409S-1	Manage the performers selection process for a production *	CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Talent Coordinator	CI-TVP-306S-0	Coordinate schedules with talent and the shoot	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVP-317E-0	Breakdown a script *	CI-COM-304C-0	Communicate effectively in a creative environment
				CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

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Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
BM Business Management Competency Category
CI Change and Innovation Competency Category
COM Communication Competency Category

HR Human Resource Competency Category
JS Job Safety Skills Competency Category
PS Problem Solving Competency Category
TVD Television and Film Design Competency Category
TVP Television and Film Production Competency Category

PRODUCTION | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
3	Production Accountant	CI-FIN-306E-0	Manage budgets	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-FIN-307S-0	Manage cash flow	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-FIN-308E-0	Manage Insurance claims	CI-HR-309E-0	Work effectively with individuals and teams
		CI-FIN-309S-0	Process accounts payable and receivable	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
		CI-FIN-310S-0	Process payroll		
3	Script Supervisor	CI-TVP-311S-0	Take notes regarding the camera coverage, shot length, and actor performance	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-TVP-323S-1	Maintain continuity during the shoot *	CI-COM-304C-0	Communicate effectively in a creative environment
				CI-HR-309E-0	Work effectively with individuals and teams
				ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
2	Production Assistant	CI-TVP-101C-0	Act as a production assistant on a production set*	CI-HR-210C-0	Work effectively with others
		CI-TVP-204S-0	Liaise between the production office and the shooting location	CI-HS-207E-0	Contribute to health and safety in the workplace*
		CI-TVP-316S-1	Book and coordinate production resources and survey locations *	CI-TVP-222C-1	Develop an understanding of film and television industry terminology, technology and aesthetics*

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Legend of Competency Unit

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CI Change & Innovation Competency Category
COM Communication Competency Category
FIN Finance Competency Category

HR Human Resource Competency Category
HS Health and Safety Competency Category
JS Job Safety Skills Competency Category
TVP Television and Film Production Competency Category

SCRIPT | COMPETENCIES

FILM & TELEVISION COMPETENCY MAP

SCRIPT | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
5	Head Writer (TV)	CI-TVP-506S-1	Develop a television drama series *	BM-PM-408E-1	Manage project timeline *
		CI-TVPR-602C-1	Evaluate, acquire and develop the production idea *	BM-PM-409E-1	Manage project quality *
		CI-WRI-501C-0	Produce a script from a client brief *	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-WRI-505S-0	Develop screenplays through various drafts	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
				ES-JS-401G-1	Manage workplace safety and health system *
5	Screenwriter (Film)	CI-APR-502C-0	Develop technical and conceptual skills required to work as a practicing artist	BM-PM-408E-1	Manage project timeline *
		CI-CLR-302E-1	Administer and manage the use of licensed copyright materials created *	BM-PM-409E-1	Manage project quality *
		CI-TVPR-602C-1	Evaluate, acquire and develop the production idea *	CI-HR-501S-0	Establish hiring and labour practices for film productions
		CI-WRI-413S-1	Write a narrative script *	CI-TVP-507C-0	Maintain knowledge of filming methods and technologies
		CI-WRI-501C-0	Produce a script from a client brief *	ES-JS-401G-1	Manage workplace safety and health system *
		CI-WRI-505S-0	Develop screenplays through various drafts		

*Competency Standard available

Legend of Competency Unit

BM Business Management WSQ Framework
CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
APR Artistic Practice Competency Category
CLR Copyright, Licensing, Intellectual Property Rights Competency Category
HR Human Resource Competency Category

JS Job Safety Skills Competency Category
PM Project Management Competency Category
RES Research Competency Category
TVP Television and Film Production Competency Category
TVPR Television, Film and Radio Production Competency Category
WRI Writing Competency Category

SCRIPT | COMPETENCIES – FILM & TELEVISION

WSQ Qual Level	Job Roles	Competency Unit Code	Specialisation Competency Units	Competency Unit Code	Core Competency Units
4	Staff Writer (TV)	CI-WRI-412S-1	Write a documentary script *	CI-COM-410C-0	Manage communications in a creative environment *
		CI-WRI-413S-1	Write a narrative script *	CI-PS-403E-0	Address problems which impact on the work *
		CI-WRI-414S-1	Write a sitcom script *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *
3	Researcher	CI-CLR-302E-1	Administer and manage the use of licensed copyright materials created *	CI-CI-303C-0	Originate, develop and communicate ideas in the workplace
		CI-RES-305S-0	Research story elements	CI-COM-304C-0	Communicate effectively in a creative environment
		CI-RES-404S-0	Plan, analyse and present research information	CI-HR-309E-0	Work effectively with individuals and teams
		CI-WRI-307S-1	Write copy for a range of contexts *	ES-JS-301G-1	Maintain workplace safety and health policies and procedures *

*Competency Standard available

Legend of Competency Unit

CI Creative Industries WSQ Framework
ES Employability Skills WSQ Framework
CI Change and Innovation Competency Category
CLR Copyright, Licensing, Intellectual Property Rights Competency Category
COM Communication Competency Category

HR Human Resource Competency Category
JS Job Safety Skills Competency Category
PS Problem Solving Competency Category
RES Research Competency Category
WRI Writing Competency Category

GENERIC / CROSS-SECTORAL WSQ CU ADOPTION | FILM & TELEVISION

DEVELOPMENT OF T-SHAPED PROFESSIONALS IN FILM & TELEVISION - GENERIC / CROSS-SECTORAL WSQ FRAMEWORK COMPETENCY UNITS ADOPTION

Generic or cross-sectoral competencies refer to horizontal multi-disciplinary skills which workers serving in different occupations and job roles across different industries and sectors may apply in the course of their work. These competencies are encapsulated in WSQ frameworks such as Business Management (BM) and Leadership & People Management (LPM) WSQ.

Practitioners serving in the Creative Industries (CI) are expected to possess specialised job-specific competencies as well as a range of generic horizontal skills in functional areas including people management, communications and project management. To support their development into T-shaped professionals, appointed CI WSQ training partners (e.g. National CET Institute, CET Centres and Programme Partners) may adopt CUs from the BM and LPM WSQ frameworks for CI WSQ programme implementation on a modular, integrated or qualification basis, subject to fulfilling applicable WSQ accreditation and funding related requirements.

While selected BM and LPM WSQ CUs are already imported into the CI WSQ Competency Maps, the range of job roles and associated competencies in CI Industries continue to expand and evolve rapidly such that other generic skills-in-demand may not have been readily imported. The flexibility accorded will enable CI WSQ training partners to design and implement WSQ programmes rapidly to meet the holistic skills development needs of CI practitioners while maintaining the integrity of CI WSQ and the WSQ system as a whole.

VERSION CONTROL | FILM & TELEVISION

VERSION CONTROL

Version	Effective Date	Changes
1.0	February 2008	Initial Version
2.0	September 2012	First review version
2.1	March 2014	<ul style="list-style-type: none">• Inclusion of the following components into the competency map<ul style="list-style-type: none">• Introduction to Film & Television Competency Map• Industry Key Purpose• Competency Category• Update competency unit codes and titles of new/revised competency units
2.2	May 2014	Included additional CU (i.e. CI-ED-501S-0) for Job Role of Editor on page 26